



21/07/2021

Dear Parents/Carers,

Thank you to everyone that is following the stay-at-home order during these difficult and uncertain times. This letter is to inform you of some additional information as well as to remind you of procedures that we have in place to support with Learning from Home. Included in the note is the following:

- Skeleton staff at school - total of 4 teachers for the entire K-6
- Calls to the school are being answered off-site
- Procedure for collection of student workbooks - changed
- Answering calls from teachers - private numbers
- Protocols for using Zoom for Learning from Home

Under new tightened restrictions for schools that were announced on the weekend, schools are only allowed a skeleton staff on site. For us, this means that there are a **total of 4 teachers to cover all students from K-6, and extremely minimal support staff**. If your child is able to learn from home, this is what they should be doing. Due to the skeleton staff, most of the **calls to the school are being answered off-site**. Please keep that in mind when calling.

For students who are utilising the workbooks for Learning From Home, they are able to be collected **each Monday at the Kiss-and-Drop Zone, following the timetable below**. You may also collect the workbooks for siblings at this time. Please note: **this has changed slightly to last week**. If you are unable to collect a workbook on Monday, they will be available from Tuesday onwards for you to collect from the boxes yourself. These will be located just inside the school gate. Please ensure you are wearing a mask and checking in with the QR code when arriving at the school.

Kindergarten	8:30am		Year 4	10:30am
Year 1	9:00am		Year 5	11:00am
Year 2	9:30am		Year 6	11:30am
Year 3	10:00am		<i>Additional collection time</i>	12:00pm - 2:00pm

As the vast majority of our staff are now required to work from home, **teachers will be making phone calls to parents from private numbers**. Please keep this in mind when receiving calls from private numbers.

A lot of students and parents have been making use of the many Zoom sessions, which is fantastic! Please check your child's Google Classroom for specific times, and be sure you're **following the Zoom guidelines for home** (<https://bluehaven.nsw.edu.au/zoom-guidelines>).

If you have any questions, thoughts or concerns, please contact your teacher **through the Sentral Parent Portal**. If you haven't already, please make sure you sign up for the Sentral Parent Portal, as this is now **our main source of communication**.

Stay safe Blue Haven.

Dale Edwards
Principal