



26/10/2020

Collection Update for Families

Dear Parents and Carers,

Thank you to our school community for adjusting so well to our staggered dismissal times and ensuring you are observing social distancing guidelines at the front of the school. Because of this, we are going to make some slight adjustments so we can maximise the amount of time students are spending in the classroom. School dismissal will now begin at **2:20pm** and the break between classes at each gate will be shorter. Please carefully check the table below for the gate and time that applies to your child/ren.

From **Monday, 2nd November** children will be dismissed in class groups at the following times:

<u>Time</u>	<u>Gate 1</u>	<u>Gate 2</u>	<u>Gate 3</u>
2.20pm	KD	KT	KDM
2.23pm	KC	KA	K/1G
2.26pm	1G & 1F	1N	1T
2.28pm	2K	2E & 2B	2D
2.30pm	3C, 3P, 3H, 6C	3/4V, 4D, 6E, 6W Bikes & Scooters	4N, 5G, 5K, 5M

It is of the utmost importance that parents continue to follow our dismissal processes.

- Arrive when your child's class is being dismissed. Do not arrive early. Children permitted to walk home will be released when it is their class' turn to leave. Children that are to be collected will stay with the teacher.
- This is not the time to speak with the class teacher. If you require a meeting, please email or call the school for a suitable time to be arranged.
- Any child that is not collected at the time allocated to their class will be kept inside their class' gate (youngest child's gate if a family group) until you arrive.
- Children in **family groups** will continue to go with the teacher of the youngest child. *For example: If you have children in KD, 3C and 6E. They will all leave when KD comes to the gate.* Please let class teachers know if there have been any changes to the arrangements that were made since the previous note was sent home earlier this year.
- It is important to be aware that if you need to sign your child out early, 2:10pm is the latest that this can occur due to the staggered dismissal of students. You must also have a valid reason to sign your child out early.
- Bikes and scooters will not be released until 2.30pm. They will continue to line up with the bus line.

We apologise for the need to make another change, however, we feel that this is absolutely essential to provide quality learning experiences within the school while ensuring the safety of our school community.

Yours sincerely,

Dale Edwards
Principal (relieving)